

# Draft Minutes of a Meeting of Burcombe Parish Council held on 2<sup>nd</sup> March 2026 at Burcombe village hall at 6.30pm

Present; Cllrs Combes, Elkins , Mayhew and Stebbing.  
In attendance; Mrs C Churchill (Parish Clerk). Unitary Cllr Nabil Najjar, no members of the public.

There were no questions or statements from members of the public.

Report from Wiltshire Cllr Nabil Najjar:

- A busy and difficult few weeks
- WC agreed its budget on 24/2/26 vote 50:48, the approved budget includes:
  - Plans to make the HRC appointment only
  - Parish Steward scheme to be reviewed
  - PEAS will be withdrawn
  - Increased parking charges and hours charges apply
- Local Plan – refusal by DCHLG
- Slowly getting there with pothole repairs
- SWWAB continues to function

Report from the Wilton Neighbourhood Police Team. Apologies had been received.

Cllr Mayhew opened the meeting at 6.48pm

## **0713 Apologies for absence and to consider whether to approve the reasons given.**

Apologies had been received from Cllr Bramwell.

Burcombe PC resolved to accept the apology for the reason given.

*Local Government Act 1972 s85(1)*

## **0714. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 1<sup>st</sup> December 2025.

Burcombe Without PC resolved to approve the previously circulated Minutes without amendment, and these were signed by the Chairman.

*Local Government Act 1972 sch 12, para 41(1)*

## **0715. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's Register of Interests.  
Cllr Mayhew, refund of Chairman's expenses.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.  
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date. *Localism Act 2011. S 33.*

**0716. Exclusion of the press and public.** To agree any items on this agenda, to be dealt with after the public, including the press, have been excluded under *Public Bodies (Admissions to Meetings) Act 1960*  
Not required.

## **0717. Year ending 31<sup>st</sup> March 2026.**

- (i) To note the bank reconciliation  
Opening balance £5,693.49

Total receipts £3,770.00

Total payments £2,543.21

Closing balance £6,920.28

Balance of Lloyds Bank Account as of 23<sup>rd</sup> February 2026 £6920.28

The balance includes ring fenced reserves totalling £6,108.64

Burcombe PC resolved to note the financial information and the bank reconciliation and statement were signed by the Chairman.

- (ii) To vire money totalling £798.70 from the 2025/26 budget to the following EMRs.

Highways £200.00 (from highway safety)

Community Orchard £199.00 (from community orchard)

Maintenance £199.70 (property rent & maintenance)

Village event £200.00 (village event)

Burcombe PC resolved to make the virements listed above.

- (iii) To review and approve terms of expenditure as detailed in schedule of payments

Burcombe PC resolved to authorise payments totalling £597.45 which includes three direct debits (2 x bank charges and the Information Commissioner) and to vire £126.88 from Training EMR into the budget.

Cllr Mayhew abstained from voting on her expenses.

#### **0718. PLANNING.**

To consider how to respond to Wiltshire Council on any planning applications made after the publication of this agenda. There were none.

#### **0719. Ugford Speed Limit**

The traffic survey has been requested by Wiltshire Council but will not happen before March 2026.

The next LHFIG meeting has been rescheduled to 11<sup>th</sup> March (it was 18<sup>th</sup> February but was postponed). To note the information.

Burcombe PC resolved to note the information.

Cllr Mayhew will attend the meeting on 11<sup>th</sup> March.

#### **0720. Neighbourhood Watch**

Currently there is no scheme for the parish.

To consider the advantages and disadvantages as circulated at the last meeting and confirm whether a scheme should be set up.

The pros and cons of setting up a scheme, had been circulated by Cllr Stebbing, were discussed, it was felt that the current WhatsApp system is sufficient.

Burcombe PC resolved not to proceed with a NHW scheme and that it is to be removed from future agendas.

#### **0721. Highway matters**

- (i) To note any new matters that need to be reported to Highways.

The Clerk has reported the damage to the road surface at the village hall junction.

- (ii) To note matters previously reported to Highways which are still outstanding:

Roundels at the eastern end of the village.

Give way markings by the village hall junction.

Please note that white lining is not undertaken during the winter months.

Burcombe PC noted these outstanding items.

- (iii) Reminder that all highway issues should be reported using the MyWilts system (available on the WC website or via the app which can be downloaded).

#### **0722. To receive updates on the following**

- (i) Community Orchard to include maintenance and grass cutting

Cllr Combes reported it had been rather wet.

- (ii) Rights of Way
- (iii) Flood Warden

Cllr Combes reported that 1 property had a little flooding, 2 properties were close to flooding and 1 required pumps.

The landowner reported the flooding.

**0723. Update of Actions from the meeting dated 1<sup>st</sup> December 2025.**

1. (0699.ii) The agreed virements have been completed.
2. (0707) Precept request has been submitted.
3. (0703) Request to collect litter after the annual litter pick on 7<sup>th</sup> March has been made and acknowledged.
4. (0709.i) The Clerk has looked at the adopted IT Policy and the new template issued by NALC, the adopted version meets the requirements so no action at this time.

**0724. Correspondence / Clerk's report.**

LHFIG - next meeting is scheduled for 11<sup>th</sup> March.

Cranborne Chase Star Fest – this is being organised by Tisbury PC from 14<sup>th</sup> to 21<sup>st</sup> March.

South West Wiltshire Area Board held a meeting on 10<sup>th</sup> December 2025 and 4<sup>th</sup> February 2026, the Clerk was unable to attend either but the Minutes are available on the WC website.

The next SWWAB meeting is not scheduled until 1<sup>st</sup> July 2026, the venue is to be confirmed.

WC is asking people to have digital council tax bills to save money.

WC will set their budget on 24<sup>th</sup> February

Attended

Cranborne Chase annual forum

Assertion 10 briefing by Breakthrough Communications

SLCC branch meetings in January, the Chief Constable of Wiltshire and Swindon Police attended and gave an interesting presentation..

WC T&PC online meetings.

WC Town and Parish meeting on 27<sup>th</sup> Feb

WALC Officer's meeting on 27<sup>th</sup> Feb

Will attend SLCC training day on 20<sup>th</sup> March

**0725. To note items for the agenda** and to confirm the date of the next meeting of the Parish Council as Monday 11<sup>th</sup> May 2026, this will be the Annual meeting and will follow the Annual Parish Meeting.. Please ensure agenda items are sent to the Clerk no later than 29<sup>th</sup> April.

There being no further business, Cllr Mayhew closed the meeting at 7.16pm