

# Minutes of a Meeting of Burcombe Parish Council held on 3<sup>rd</sup> March 2025 in Burcombe village hall.

Present; Cllrs Bramwell, Combes, Elkins and Mayhew.  
In attendance; Mrs C Churchill (Parish Clerk). Nabil Najjar. 2 members of the public.

To receive a report from Wiltshire Cllr Nabil Najjar  
The annual budget has been agreed, an increase of 4.5% to ensure a fully balanced budget.  
Speed limit review on C12 now underway  
Ansty 20mph speed limit has been agreed  
Finally it has been a pleasure to represent the ward for the past 4 years.

Update from Paul Cleary, Wessex Internet re Project Gigabit:

- Wessex Internet has the contract for South Wiltshire.
- Currently talking to Wilton Estate
- Intend to start work Summer 2025
- Coming from west of Burcombe
- Will organise a meeting in Burcombe closer to the time
- Information will be sent to all households.

A member of the public raised the poor condition of the road surface in Burcombe Lane, and will report the issue to WC Highways.

**Cllr Mayhew opened the meeting at 6.57pm**

**0648 Apologies for absence.** There were none as all Councillors were present.

**0649. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 2<sup>nd</sup> December 2024.  
Burcombe Without PC resolved to approve the previously circulated Minutes without amendment, and these were signed by the Chairman.

**0650. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's Register of Interests.  
None declared.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.  
None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

**0651. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

**0652. Year ending 31<sup>st</sup> March 2025.**

- (i) To note the bank reconciliation  
Opening balance £4,899.79  
Total receipts £3,630.00  
Total payments £ 2,042.25  
Closing balance £6,487.54  
Balance of Lloyds Bank Account as of 24<sup>th</sup> February 2025 £6,491.79  
Unpresented cheque totalling £4.25 (due 28/2/25)  
The balance includes ring fenced reserves totally £6,251.93

Burcombe Without PC resolved to note the financial information, there were no questions.

- (ii) To review and approve terms of expenditure as detailed in schedule of payments  
Burcombe Without PC resolved to approve the terms of expenditure..

**0653 To adopt the Financial Regulations for Burcombe Without Parish Council.**

The Model Financial Regs as drafted by National Association of Local Councils have been reviewed and are ready to adopt.

After discussion it was agreed to remove Without and refer to Burcombe Parish Council in all documentation from this moment on.

It was noted the Parish Council is Burcombe

The civil parish is Burcombe Without

This item was deferred to the next meeting.

**0654 Annual Litter Pick**

To consider whether there is to be a community litter pick organised by Burcombe Parish Council in 2025.

This will take place on Sunday 23<sup>rd</sup> March, meeting at 10am outside the village hall.

Cllr Mayhew will advertise this on the village WhatsApp.

Clerk to arrange for the litter to be collected, week beginning 24<sup>th</sup> March, from the village hall grounds.

**0655 Best Kept Village Competition**

After discussion Burcombe PC resolved not to enter this competition this year.

**0656. Future Parish Council meetings.**

Currently the Parish Council meets on the first Monday of March, September and December and the second Monday in May (due to the bank holiday). To confirm that the Parish Council will continue to meet on these dates.

A regular booking has been received by the Village Hall and the dates need to be confirmed to keep the meeting slot.

Burcombe PC resolved to continue to meet on a Monday but were willing to delay the start of the meeting to 6.45 or 7pm if that was helpful.

Additional meetings would be subject to availability and possibly not on a Monday.

**0657. PLANNING.**

- (i) To note the planning application PL/2024/11416. 3 Hillside, Burcombe.  
Proposed single storey extension. Approved.  
Burcombe PC resolved to note this application.

- (ii) To consider how to respond to Wiltshire Council on any planning applications made after the publication of this agenda.  
There were none.

**0658. Highway matters**

- (i) To note any matters that need to be reported to Highways.  
There were no new matters to be reported to Wiltshire Council Highways.
- (ii) To note matters previously reported to Highways  
Roundels at the eastern end of the village  
Give way markings by the village hall junction  
Both items remain outstanding, it was noted that white lining is not normally undertaken during winter months.  
The barriers from bridge maintenance in August 2024 have now been collected.  
There was no update regarding the request made to LHFIFG to reduce the current 40mph to 30mph in Ugford. The Clerk explained the process but clarified that costs at this stage were unknown.

**0659 VE Day 80**

2025 is the 80<sup>th</sup> anniversary of VE Day

Burcombe PC resolved to allocate £100 from the 2024/25 budget if the Village Hall Committee organise an event. Village Hall Committee must inform the Clerk by 11<sup>th</sup> April.

**0660. To receive updates on the following**

- (i) Community Orchard to include maintenance and grass cutting  
Wilton Estate currently installing a new drain cover.  
The unveiling of the bench went well.  
Burcombe Parish Council wished to thank the Village Hall Committee for organising the event.
- (ii) Rights of Way  
Nothing to report.  
Clerk to put link to footpath map on website.

**0661 Update of Actions from the meeting dated 2<sup>nd</sup> December 2024.**

(0639). Precept. The Precept request has been submitted to Wiltshire Council.

(0643). The barriers left after the repainting of the bridge railings have now been collected.

(0646) Wiltshire Council has confirmed the correct name for the Parish is Burcombe not Burcombe Without.

(0646) The Order for Stopping up of the highway has been heard and confirmed.

The updates were noted.

**0662. Correspondence / Clerk's report.**

Email from Wessex Internet re Project Gigabit - circulated

Confirmation of the stopping up of the highway from WC, This was heard on 5<sup>th</sup> December and stamped on 18<sup>th</sup> February 2025.

South West Wiltshire Area Board held a meeting on 19<sup>th</sup> February 2025.

Election information

WALC and WC emails re Rights of Way session on 24<sup>th</sup> February via TEAMS - circulated

Update from Cranborne Chase – circulated.

Digital circulated, to go on the two noticeboards and if possible the village WhatsApp

Invasive species information (mainly regarding rivers) – circulated.

Attended the SLCC Wiltshire branch meeting on 24<sup>th</sup> January.

Attended training on 5<sup>th</sup> and 6<sup>th</sup> February 2025.

**0663 To note items for the agenda** and to confirm the date of the next meeting of the Parish Council as Monday 12<sup>th</sup> May 2025.

This will be the Annual Meeting of Burcombe Parish Council and will follow the Annual Parish Meeting at 6pm (not to start before 6.15pm).

Please ensure agenda items are sent to the Clerk no later than 28<sup>th</sup> April..

Cllr Mayhew closed the meeting at 7.51pm