**Draft Minutes of a Meeting of Burcombe Without Parish Council held on 13th  March 2023 at Burcombe village hall**

Present; Cllrs Bramwell, Combes, Elkins and Mayhew (Chair).

In attendance; Mrs C Churchill (Clerk). Wiltshire Cllr Nabil Naijar. No members of the public.

There were no questions from members of the public.

Report from Wiltshire Cllr Nabil Najjar, gave the following report;

* It has been a busy few months.
* Wiltshire Council has set its budget of £467 million (set in February 2023).
* Due to good budget management, Wiltshire Council is not in risk categories as some other councils are.
* Wiltshire Council has good reserves.
* Trying to get funding from Wiltshire Council for Fovant and Chalke ward.
* Engaging with the Area of Outstanding Natural Beauty.
* Leading on Culture and Tourism Strategy.
* Next Area Board meeting is this week on Wilton, a rep from the PCC will attend as will the Cabinet Member for Highways.

Cllr Mayhew asked if there was any progress regarding the repainting of the railings over the bridge.

Nothing had been heard.

**Cllr Mayhew opened the meeting at 6.30pm**

**0515. There were no apologies for absence.**

*Local Government Act 1972 s85(1)*

**0516. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 12th December 2022.

Burcombe Without PC resolved to approve the previously circulated Minutes without amendment, and these were signed by the Chairman.

*Local Government Act 1972 sch 12, para 41(1)*

**0517. Interests.**

1. Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr’s register of interests.

None declared.

1. In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

None received.

Cllrs were reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date. *Localism Act 2011. S 33*.

**0518. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under. Not required.

*Public Bodies (Admissions to Meetings) Act 1960*

**0519. Year ending 31st March 2023.**

## To note the bank reconciliation

Opening balance £4756.65

Total receipts £3221.00

Total payments £2235.85

Closing balance £5741.80

The balance includes ring fenced reserves totalling £4808.67

Burcombe Without PC resolved to note the bank reconciliation, there were no questions and this was signed by the Chairman.

1. To note the budget v actual spend.

Burcombe Without PC noted the current budget and expenditure.

1. To consider any virements required.

Burcombe Without PC resolved to vire £110.00 from Expenses EMR into the current budget.

1. To review and approve terms of expenditure

Burcombe Without PC resolved to authorise payments totalling £1311.62

1. To consider a request from the PCC for a donation towards the maintenance of Burcombe Churchyard.

Financial information had been circulated prior to the meeting.

It was noted that the figures did not add up, Clerk was asked to request these figures are checked.

Burcombe Without PC resolved that due to insufficient funds it was unable to contribute at this time.

Clerk to invite the PCC to apply for a grant in November 2023 in preparation for budget setting.

**0520 Best Kept Village Competition.**

1. To agree or amend the previously circulated draft report.

Burcombe Without PC agreed minor amendments of the report. Cllr Bramwell will edit and send the final version to the Clerk for submitting with the entry form.

1. To confirm the application, noting the deadline of 21st April 2023.

Burcombe Without PC resolved to confirm the application.

Clerk to ensure it is submitted before the closing date.

1. To confirm the map to be included with the application.

Burcombe Without PC resolved to agree the map to be submitted, Cllr Bramwell will add some photos and mark the judging area.

1. To confirm the planters to be placed by the bench near the Post Box.

Burcombe Without PC resolved to use old wheelbarrows as planters.

Details will be agreed at the litter pick.

1. To confirm the litter pick to be held on Saturday 1st April at 10am – meeting at the Village Hall. Cllr Bramwell in charge of opening the shed to access the equipment.

The date was confirmed.

Clerk to send Cllr Mayhew the posters used previously.

A message will be put on the WhatsApp communication.

Cllr Mayhew will email Ugford residents.

**0521 Defibrillator in the village**

To consider whether there should be a defibrillator within the village.

Cllr Elkins reported there is a lot of interest in getting a defibrillator in the village and is aware of 10 residents who could be in need of one. A resident would also donate a substantial sum. Currently the nearest defibrillators are in Barford St Martin and Wilton.

It was noted there is a trained paramedic living in the village.

Clerk to look at costs and options.

**0522 First Aid skills.**

Should Burcombe Without Parish Councillors refresh their first aid skills.

Cllr Elkins proposed that Burcombe Without PC arranges first aid training.

Burcombe Without PC resolved to look at costs and options for training.

Clerk to look at grant options.

Cllr Combes informed those present of a First Aid app available from the Red Cross which is very useful.

If agreed, should non Cllrs be invited to attend.

Burcombe Without PC resolved that non Cllrs should be invited to attend.

**0523. Burcombe Village Hall**

To confirm support of the grant application totalling £688, made by Burcombe Village Hall Committee to South West Wiltshire Area Board. Currently BWPC have awarded a grant of £450 to the VHMC.

The grant application will be considered at a meeting of the Area Board on Wednesday 15th March at Wilton Community Centre – all welcome.

Burcombe Without PC resolved to support this grant application.

**0524. To consider ways to mark the Coronation of King Charles III on Saturday 6th May.** The official bank holiday is on Monday 8th May.

Note Monday 1st May is also a bank holiday.

1. To note any plans for this event arranged by The Ship Inn.

It was reported that The Ship Inn is doing something but not on the 7th May.

1. To note any plans proposed by the Village Hall Management Committee.

The Village Hall Committee is arranging a sharing tea party on Sunday 7th with a Toast to the King at 3pm.

Burcombe Without PC resolved that it would contribute £60 to the VHMC to fund the Toast.

1. To agree any plans for the event to be arranged by Burcombe Without PC.

There are no plans for Burcombe Without PC.

1. To confirm when the bunting will be put up and by whom.

Everyone is invited to put up bunting.

1. To confirm the flying of the flag and who will put this up

The Union flag will be put up the week before the event and removed a week after the event.

Cllr Combes offered to put the Flag up.

**0525. PLANNING.**

**(i) To consider how to respond to Wiltshire Council** on any planning applications made after the publication of this agenda. No plans submitted.

**0526. Highway matters**

1. Parish Steward. Currently the programme is suspended as the Parish Stewards are repairing potholes throughout the county.

Burcombe Without PC noted the information.

1. Speed Roundel between Woodbine Cottage and Middle Row. This has been raised as an issue. Council is asked to note that white lining is not undertaken during the autumn and winter due to the weather conditions.

Burcombe Without PC noted the information.

1. Painting of the white railings on the bridge, to receive an update if available and agree the next step of contacting the Cabinet member for WC Highways.

Burcombe Without PC noted the information.

1. To note any matters that need to be reported to Highways.

None.

**0527. Rights of Way**

1. Update on the Permissive Path on the right of the Punchbowl

Cllr Combes confirmed that permission would not be given for this. No further action.

1. Update on funding for kissing gates.

Clerk has application ready to submit to LHFIG for consideration at its May meeting.

1. Provision of a path on the A30 near Valley Cottage.

Burcombe Without PC considered the request but felt putting a crossing on a bend where the maximum speed limit was 60mph would not be safe.

The path is in Barford and should the applicant wish to contact Barford St Martin Parish Council they may.

**0528. To receive updates on the Community Orchard**

1. To receive an update on the maintenance.

The gatepost and some wooden rails need replacing.

Some non fruit bearing trees will be removed.

1. To receive an update on the memorial seat for Michael Combes

Cllr Elkins reported on an option and costs.

It will require a concrete base.

Full details are required to make a decision.

Options for funding including fundraising will be considered at a later date.

1. To note any matters requiring attention. Listed above.

**0529 Emergency Plan**

To receive an update on the preparation of this document from Cllr Elkins reported there is a lot more work to do.

A draft letter was circulated but not agreed to be sent without changes.

Cllr Elkins will draft a letter and circulate to all Cllrs.

**0530. Update of Actions from the meeting dated 12th December 2022.**

All actions were completed.

## 0531. Correspondence / Clerk’s report.

## Email regarding the change of date for this meeting.

Email regarding the change of date for the litter pick.

Attended Local Highways and Footpath Improvement Group meeting on 22nd February.

Attended Health and Wellbeing meeting on 28th February

SWWAB meeting on 15th March at Wilton Community Centre

WALC newsletter

**0532. To note items for the agenda** and to confirm the date of the next meeting of the Parish Council as Monday 15th May 2023.

This will be the Annual Meeting of Burcombe Without Parish Council

This meeting will start after the conclusion of the Annual Parish Meeting of Burcombe

**Cllr Mayhew closed the meeting at 8.56pm**