**BURCOMBE PARISH COUNCIL**

**Parish Clerk: Clare Churchill.**

 **Telephone 07547 933 119**

[**www.burcombepc@btinternet.com**](http://www.burcombepc@btinternet.com)

6th March 2023

Cllrs Bramwell, Combes, Elkins and Mayhew.

You are hereby summoned to a Meeting of Burcombe Parish Council to be held on Monday 13th March 2023 at Burcombe Village Hall at 6.30*pm*

In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.

If you are unable to attend please inform the Clerk as soon as possible,

Regards

Clare Churchill

Clerk to Burcombe Without Parish Council

Burcombe Without Parish Council Clerk: Clare Churchill

Tel: 07547 933 119 burcombepc@btinternet.com

**Agenda for a Meeting of Burcombe Without Parish Council to be held on Monday 13th  March 2023 at Burcombe village hall at 6.30pm**

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?*

*The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.*

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

To receive a report from Wiltshire Cllr Nabil Najjar

**AGENDA**

**0515. Apologies for absence and to consider whether to approve the reasons given.**

*Local Government Act 1972 s85(1)*

**0516. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 12th December 2022.

*Local Government Act 1972 sch 12, para 41(1)*

**0517. Interests.**

1. Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr’s register of interests.
2. In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

*Localism Act 2011. S 33*.

**0518. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960*

**0519. Year ending 31st March 2023.**

## To note the bank reconciliation

Opening balance £4756.65

Total receipts £3221.00

Total payments £2235.85

Closing balance £5741.80

The balance includes ring fenced reserves totally £4808.67

1. To note the budget v actual spend.
2. To consider any other virements required.
3. To review and approve terms of expenditure
4. To consider a request from the PCC for a donation towards the maintenance of Burcombe Churchyard.

**0520 Best Kept Village Competition.**

1. To agree or amend the previously circulated draft report.
2. To confirm the application, noting the deadline of 21st April 2023.
3. To confirm the map to be included with the application.
4. To confirm the planters to be placed by the bench near the Post Box.
5. To confirm the litter pick to be held on Saturday 1st April at 10am – meeting at the Village Hall. Cllr Bramwell in charge of opening the shed to access the equipment.

**0521 Defibrillator in the village**

To consider whether there should be a defibrillator within the village. Cllr Elkins

**0522 First Aid skills.**

Should Burcombe Without Parish Councillors refresh their first aid skills. Cllr Elkins

If agreed, should non Cllrs be invited to attend.

**0523. Burcombe Village Hall**

To confirm support of the grant application totalling £688, made by Burcombe Village Hall Committee to South West Wiltshire Area Board. Currently BWPC have awarded a grant of £450 to the VHMC.

The grant application will be considered at a meeting of the Area Board on Wednesday 15th March at Wilton Community Centre – all welcome.

**0524. To consider ways to mark the Coronation of King Charles III on Saturday 6th May.** The official bank holiday is on Monday 8th May.

Note Monday 1st May is also a bank holiday.

1. To note any plans for this event arranged by The Ship Inn.
2. To note any plans proposed by the Village Hall Management Committee.
3. To agree any plans for the event to be arranged by Burcombe Without PC.
4. To confirm when the bunting will be put up and by whom.
5. To confirm the flying of the flag and who will put this up

Note the next meeting of Burcombe Without PC is after this event.

**0525. PLANNING.**

**(i) To consider how to respond to Wiltshire Council** on any planning applications made after the publication of this agenda.

**0526. Highway matters**

1. Parish Steward. Currently the programme is suspended as the Parish Stewards are repairing potholes throughout the county.
2. Speed Roundel between Woodbine Cottage and Middle Row. This has been raised as an issue. Council is asked to note that white lining is not undertaken during the autumn and winter due to the weather conditions.
3. Painting of the white railings on the bridge, to receive an update if available and agree the next step of contacting the Cabinet member for WC Highways.
4. To note any matters that need to be reported to Highways.

**0527. Rights of Way**

1. Update on the Permissive Path on the right of the Punchbowl
2. Update on funding for kissing gates.
3. Provision of a path on the A30 near Valley Cottage.

**0528. To receive updates on the Community Orchard**

1. To receive an update on the maintenance.
2. To receive an update on the memorial seat for Michael Combes
3. To note any matters requiring attention.

**0529 Emergency Plan**

To receive an update on the preparation of this document from Cllr Elkins.

**0530. Update of Actions from the meeting dated 12th December 2022.**

## 0531. Correspondence / Clerk’s report.

## Email regarding the change of date for this meeting.

Email regarding the change of date for the litter pick.

Attended Local Highways and Footpath Improvement Group meeting on 22nd February.

Attended Health and Wellbeing meeting on 28th February

SWWAB meeting on 15th March at Wilton Community Centre

WALC newsletter

**0532. To note items for the agenda** and to confirm the date of the next meeting of the Parish Council as Monday 15th May 2023.

This will be the Annual Meeting of Burcombe Without Parish Council

This meeting will start after the conclusion of the Annual Parish Meeting of Burcombe