

# BURCOMBE PARISH COUNCIL

Parish Clerk: Clare Churchill.

Telephone 07547 933 119

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1<sup>st</sup> March 2022

*Cllrs Bramwell, Combes, Elkins, Hankey and Mayhew.*

*You are hereby summoned to a Meeting of Burcombe Parish Council to be held on Monday 7<sup>th</sup> January 2022 at Burcombe Village Hall at 6.30pm*

*In accordance with the Local Government Act 1972 sch 12 paras 10 and 26.*

*If you are unable to attend please inform the Clerk as soon as possible,*

*Regards*

*Clare Churchill*

*Clerk to Burcombe Parish Council*

Burcombe Parish Council Clerk: Clare Churchill  
Tel: 07547 933 119 [burcombepc@btinternet.com](mailto:burcombepc@btinternet.com)

**Mrs C Churchill, Parish Clerk**

# Agenda for a Meeting of Burcombe Without Parish Council to be held On Monday 7<sup>th</sup> March 2022 at Burcombe village hall at 6.30pm

*Members of the Public are welcome to attend and are invited to speak if they so wish. If a member of the public wishes to speak, please could they advise the clerk of this intention on arrival?*

*The running order of the Agenda is at the discretion of the Chairman and may not always follow the sequence as listed. In order to ensure being present during the consideration of an Agenda item (wherever it may appear on the list of items to be considered), Councillors and members of the public are advised to be present at the meeting from the time given above.*

A short period of time will be set aside prior to the start of the meeting for questions or statements from members of the public on any matter concerning the village.

To receive a report from Wiltshire Cllr Nabil Najjar

## AGENDA

### **0438. Apologies for absence and to consider whether to approve the reasons given.**

*Local Government Act 1972 s85(1)*

### **0439. Council meeting minutes** - to confirm and sign the minutes of the parish council meeting held on 6<sup>th</sup> September 2021.

*Local Government Act 1972 sch 12, para 41(1)*

### **0440. Interests.**

- (i) Cllrs to declare any Disclosable Pecuniary Interests related to any matters to be considered in this agenda that do not appear in the Cllr's register of interests.
- (ii) In accordance with the Dispensation Procedure, any requests for a grant of dispensation must be submitted prior to this meeting.

Cllrs are reminded that it is their responsibility to ensure their register of interests on the WC website is kept up to date.

*Localism Act 2011. S 33.*

### **0441. Exclusion of the press and public.** To agree any items to be dealt with after the public, including the press, have been excluded under.

*Public Bodies (Admissions to Meetings) Act 1960*

### **0442. Platinum Jubilee of Her Majesty The Queen.** This unique event takes place in June 2022 and to mark the occasion there is an additional bank holiday, the late May bank holiday Monday has been moved to the end of the week so there is a four day weekend.

There will be National events [please follow this link](#)

- (i) To consider what, event Burcombe will arrange to mark this occasion.
- (ii) To receive an update on plans for this event organised by The Ship Inn (if any).
- (iii) To receive an update regarding a flagpole and Union flag, inc the purchase of a Union Flag.

### **0443. Year ending 31<sup>st</sup> March 2022.**

- (i) To note the bank reconciliation

|                 |           |
|-----------------|-----------|
| Opening balance | £4,034.18 |
| Total receipts  | £3,091.00 |
| Total payments  | £1,726.36 |
| Closing balance | £5,398.82 |

The balance includes ring fenced reserves totally £3,985.27.

- (ii) To review and approve terms of expenditure

**Mrs C Churchill, Parish Clerk**

(iii) To confirm the Asset Register

**0444. Maintenance of Parish Council assets.**

(i) **Red Telephone Kiosk** – to agree to maintenance and repainting.

(ii) **Wooden Bench near the postbox** – this was given to the village many years ago and requires annual maintenance .

(iii) **Bus Shelter on the A30** – to consider if any maintenance is required.

**0445. PLANNING.** To consider how to respond to Wiltshire Council on any planning applications made after the publication of this agenda.

**0446. Highway matters**

(i) To note any matters that need to be reported to Highways.

(ii) To note matters previously reported to Highways

**0447. To receive updates on the following**

(i) Community Orchard

(ii) Emergency Plan.

(iii) Welcome Packs

(iv) Rights of Way

(v) Burcombe Churchyard

**0448. Policies required.**

To consider and adopt the following draft policies

- Safeguarding Guidance
- Social media
- Press and media

**0449. Update of Actions from the meeting dated 6<sup>th</sup> December 2021.**

**0450. Correspondence / Clerk's report.**

**0451. To note items for the agenda** and to confirm the date of the next meeting of the Parish Council as Monday 9<sup>th</sup> May 2022.